

Executive Decisions to be taken – November 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
21/11/13	Non Key	Integrated Corporate Performance Report Q2	Corporate Services – Councillor PM Morgan	Economy, Communities & Corporate /
21/11/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
21/11/13	KEY	Children with Disabilities: Short Breaks and Respite Service Provision <i>To approve funding commitment over £500,000 to new contracts</i>	Young People & Children's Wellbeing – Councillor J Millar	Children's Wellbeing / Philippa Granthier pgranthier@herefordshire.gov.uk

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
TBC	Non Key	Retail Impact Study Notice of Motion Response <i>To consider and formally respond to the resolution agreed under the Notice of Motion on 20 July 2012 by Cllr MAF Hubbard and Cllr RI Matthews.</i>	Economy, Communities & Corporate / Nadine Kinsey	
TBC	Non key	Mary Portas Study Notice of Motion Response <i>To consider and formally respond to the actions submitted in the Notice of Motion on 20th July by Cllrs E Harvey, AM Atkinson, MAF Hubbard, JLV Kenyon and FM Norman.</i>	Economy, Communities & Corporate / Nadine Kinsey	

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER				
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CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk
TBC	KEY	Managed and Secure Printing for Multi-Functional Devices (Printers) <i>To obtain approval for new contractual arrangements for the supply of Multi-Functional Devices (Printers)</i>	Economy, Communities and Corporate / Wayne Welsby wwelsby@herefordshire.gov.uk
TBC	Non key	Local Development Scheme – Annual Review <i>To seek approval the annual review of the Local Development Scheme, September 2013 prior to its submission to the Secretary of State.</i>	Economy, Communities and Corporate

**DECISION MAKER
CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING:
COUNCILLOR JW MILLAR**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – November 2013

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
26/11/13	Standards Panel Report To make recommendations to the A & G Committee in respect of complaints against two members, which have been considered by the standards panel		Economy, Communities and Corporate
26/11/13	Standards Panel Report To make recommendations to the A & G Committee for reviewing the current system of dealing with code of conduct complaints made against councillors		Economy, Communities and Corporate
26/11/13	Biannual forecasts of revenue and capital outturn	N/A	Corporate Services / Peter Robinson
26/11/13	Whistle Blowing Policy – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate /
TBC	Counter-fraud and Corruption Policies – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate /

Scrutiny Work Programmes – November 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 November 2013	Budget Monitoring Update	To receive a presentation from s151 Officer on the Budget		
11 November 2013	Freedom of Information and Arms Length Companies – an update	To receive a report on an allegation that the members of General Scrutiny were misled by the original report on 4 March		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
7 November 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan		
7 November 2013	Work Programme	To consider the Committee's Work Programme		

Executive Rolling Programme: **December 2013**

Executive Decisions to be taken – December 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
12/12/13 (deferred from 4/10/13)	KEY	Waste Management Contract <i>To consider concluding a variation to the waste management contract with Mercia Waste to enable the construction of an Energy from Waste Plant at Hartlebury and other ancillary matters.</i>	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk
DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
19/12/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Young People & Children's Wellbeing – Councillor JW Millar	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
19/12/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson Peter.Robinson@herefordshire.gov.uk
19/12/13	Non Key	Herefordshire Council Safeguarding Arrangements for Children: Nine Month Review Report for Department for Education <i>To inform members on the progress of improvement planning in children's safeguarding resulting from the self-evaluation undertaken and reported to the Department of Education in July, 2013 in relation to the Herefordshire Safeguarding and Protecting Children Improvement Plan.</i>	Young People & Children's Wellbeing – Councillor J Millar	Children's Wellbeing / Julie Rzezniczek julie.rzezniczek@herefordshire.gov.uk
19/12/13	KEY	Adults Wellbeing Transformation Programme 2014/15 <i>To gain approval from Cabinet for the Adults Wellbeing transformation programme, its scope of work and its structure</i>	Health & Wellbeing - Councillor GJ Powell	Adults' Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
19/12/13	B&PF	Council Tax Discount Scheme and NNDR Discretionary Relief <i>To agree revisions to the current schemes.</i>		Peter Robinson – Chief Officer Finance
19/12/13	KEY	Changes to Herefordshire Schools and Post 16 Transport Policy <i>To consider changes to the Council's home to school transport policy such that it provides the statutory minimum requirement of free transport and;</i> <i>To consider changes to the Council's school transport policy such that post 6 SEN students pay the same charge as all other students</i>	Young People and Children's Wellbeing – Councillor JW Millar	Children's Wellbeing / Andy Hough
19/12/13	KEY	European Structural and Investment Fund Strategy 2014-2020	Corporate Strategy & Finance –	Economy, Communities and Corporate / Nick Webster

		To obtain Cabinet approval for the final draft submission of the Marches European Structural and Investment Fund Strategy 2014-2020.	Councillor AW Johnson, Leader	
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**DECISION MAKER
CABINET MEMBER CONTRACTS & ASSETS
COUNCILLOR H BRAMER**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
12/12/13	KEY	Countryside Service Review <i>To agree proposals to generate income and move towards a financially sustainable service.</i>	Economy, Communities and Corporate / Steve Burgess sburgess@herefordshire.gov.uk
12/12/13	KEY	Withdrawal of Arts Commissioning Grants <i>To consider the withdrawal of Commissioning Grants for arts organisations</i>	Economy, Communities and Corporate / Mick Ligema
12/12/13	KEY	Funding for Lady Hawkins and Wigmore Leisure Centres <i>To consider the withdrawal of funding for Lady Hawkins and Wigmore Leisure Centres</i>	Economy, Communities and Corporate / Mick Ligema
13/12/13	KEY	Future Trust Arrangements for Museum Services <i>To consider the proposal for moving Museum Services into Trust status</i>	Economy, Communities and Corporate / Mick Ligema
13/12/13	KEY	Closure of public facing Museum Services <i>To consider further service reductions for the public facing Museums Service</i>	Economy, Communities and Corporate / Mick Ligema / Elizabeth Semper O'Keefe
19/12/13	KEY	Disposal of Brockington <i>To approve disposal of Brockington as part of the overall disposal strategy supporting the approved Accommodation Programme.</i>	Economy, Communities and Corporate / Tony Featherstone
19/12/13	KEY	Halo Leisure Prudential Borrowing Programme <i>To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.</i>	Economy, Communities & Corporate / Mick Ligema mligema@herefordshire.gov.uk

**DECISION MAKER
CABINET MEMBER CORPORATE SERVICES
COUNCILLOR PM MORGAN**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

**DECISION MAKER
CABINET MEMBER CORPORATE STRATEGY & FINANCE:
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
19/12/13	KEY	Approval for the construction of business units within the Enterprise Zone <i>To seek approval for the construction of new business units on Plot C21 of the Hereford Enterprise Zone to facilitate business investment and job creation.</i>	Economy, Communities and Corporate / Mark Pearce, Enterprise Zone Managing Director

**DECISION MAKER
CABINET MEMBER HEALTH & WELLBEING
COUNCILLOR GJ POWELL**

Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

(on or after)			
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
6/12/13	Non Key	Development Management – Review of charging for pre-application advice <i>To review the operation of the system for the charging of pre-application planning advice including the level of charges</i>	Economy, Communities and Corporate / Marc Willimont
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Scrutiny Work Programmes – December 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
9 December 2013	Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.		
9 December 2013	School Examination Performance	To consider the examination performance in Herefordshire Schools.		
9 December 2013	Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
6 December 2013	Work Programme	To consider the Committee's Work Programme		

Executive Rolling Programme: **January 2014**

Executive Decisions to be taken – January 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
23/1/14		<i>Budget proposals</i>		
23/1/14	KEY	Transport and Travel Review – Preferred Network Option	Health & Wellbeing – Councillor GJ Powell	Economy, Communities & Corporate / Steve

		To agree a preferred arrangement for public transport and education transport service integration.	Burgess sburgess@herefordshire.gov.uk
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**DECISION MAKER
CABINET MEMBER CONTRACTS & ASSETS
COUNCILLOR H BRAMER**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

**DECISION MAKER
CABINET MEMBER CORPORATE SERVICES
COUNCILLOR PM MORGAN**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

**DECISION MAKER
CABINET MEMBER CORPORATE STRATEGY & FINANCE:
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
On or after 6 January 2014	KEY	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council	Peter Robinson – Chief Officer Finance

**DECISION MAKER
CABINET MEMBER HEALTH & WELLBEING
COUNCILLOR GJ POWELL**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Preventing Homelessness Strategy 2013-2016 <i>To focus on preventing homelessness in Herefordshire</i>	Economy, Communities & Corporate / Richard Gabb rgabb@herefordshire.gov.uk

**DECISION MAKER
CABINET MEMBER INFRASTRUCTURE
COUNCILLOR PD PRICE**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

**DECISION MAKER
CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING:
COUNCILLOR JW MILLAR**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – January 2014

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/01/14	BPF	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council		Peter Robinson – Chief Officer Finance
17/01/14	BPF	Council Tax Discount Scheme and NNDR Discretionary Relief To agree revisions to the current schemes.		Peter Robinson – Chief Officer Finance
17/01/14	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
17/01/14	B&PF	Review of Gambling Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Review of Licensing Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Introduction of a Sex Establishment Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Review of Gypsy and Traveller Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Waste Contract	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk
17/01/14	Non Key	Appointments to Council Committees	Corporate Services – Councillor PM Morgan	Economy, Communities & Corporate / John Jones jjones4@herefordshire.gov.uk
17/01/14	N/A	Designation and appointment of Monitoring Officer, and Returning Officer		Deputy Monitoring Officer – Annie Brookes ab1@herefordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE

Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
14/1/14			

Scrutiny Work Programmes – January 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014			
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:
			A&G Committee Cabinet Council
6 January 2014	Fire Service Consultation	To receive the task and finish group responses to the fire service consultation and to approve those recommendations for submission to the fire service.	

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014			
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:
			A&G Committee Cabinet Council
17 January 2014			

Executive Rolling Programme: **February 2014**

Executive Decisions to be taken – February 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/2/14	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
13/2/14	Non Key	Integrated Corporate Performance Report	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – February 2014

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
7/2/14	B&PF	Medium Term Financial Strategy	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
7/2/14	B&PF	Pay Policy Statement	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
18/2/14			

Scrutiny Work Programmes – February 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
10 February 2014	Budget	<ul style="list-style-type: none"> To receive the recommendations of the task and finish group on the 2014/2015 Budget To receive and comment on the 2014/15 Budget 		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
14 February 2014				